



ADDENDUM No. 2 – (February 22, 2021)

ADDENDUM TO: 24 Hour Building Security Services
RFP NUMBER: 20-03
RFP DUE DATE: Monday, March 1, 2021 not later than 10:00am

TO BIDDER: This addendum is an integral part of the Bid file under consideration by you as a bidder in connection with the subject matter identified above. For the purpose of clarification, the following additions, changes, modifications, and replacements noted below have been made to the Bid and have been made to the Bid file which bears the above title.

Bids submitted shall conform to these additions and modifications noted herein and including all issued addendums.

QUESTIONS & RESPONSES

1. Is there a minimum number of hours of training every new officer in each position must have before being allowed to work alone on this contract? **Yes, we would want the guards to go through a minimum of 40 hours of training related to their job duties at RJS and they will be given a stadium quiz at the end of the training prior to being placed on shift alone.**
2. Regarding the unbillable Site Supervisor position.... is this a 40+ hour per week, completely onsite position, that is solely dedicated to Raymond James Stadium security operations, without any exterior duties and responsibilities? Or does this position more closely resemble that of a company's local Branch Manager, who would dedicate a great deal of their work week to managing the RJS security team, but who has offsite responsibilities to other clients? **The Site Supervisor is expected to be a position that is solely dedicated Raymond James Stadium.**
3. Regarding the unbillable Site Supervisor.... If the answer to above is as an onsite, solely dedicated to RJS staff member, what hours/days of the week are preferred for this Site Director to work at the Stadium? **The normal hours for the Site Supervisor should mirror traditional Business Hours (Mon-Fri 8am-5pm). However, the Site Supervisor is expected to spend occasional time with staff on all three shifts so hours will vary from time to time. Site Supervisor will also be required to attend various event related meetings, some, of which may occur outside of the traditional business hours.**
4. In light of the State-mandated minimum wage increasing around 10% per year over the next five years (it will be \$10.00 per hour this September 30th and increase one dollar per hour every 12 months thereafter until reaching \$15.00 per hour) is the Tampa Sports Authority prepared to craft an Agreement that raises annual bill rates over the coming years in a way that is commensurate with the aggressively.

increasing wages that a winning security vendor must pay going forward? **Yes, the contract with the selected proposer will include language that allows the billable rate to be raised annually based on the published Florida Minimum Wage rate calculation. Please refer to Section 46 on Page 18-19 of the RFP for more information.**

5. The bid bond requirement – the RFP states the bond should be equivalent to 5% of the value of the bid. As we have to order a bond in advance, and we don't know fully the total potential hours or the rates yet, what valuation can be used to determine the bid bond amount? **You can utilize the estimated hours as listed on pages 29-31 and your rates. The hours listed in the RFP are what we anticipate the actuals being.**

6. The performance bond requirement. This also has to be booked in advance. What valuation is used to determine 100% of the value of the contract at this early date? **You can utilize the estimated hours as listed on pages 29-31 and your rates. The hours listed in the RFP are what we anticipate the actuals being. Also, it was stated during the pre-bid conference that you are *not* required to submit a Performance Bond with your bid submittal. If your company is awarded the contract you will have ten (10) days to submit a Performance Bond to the Authority. When submitting your final proposal to the Authority, please plan accordingly. We will not allow contract cost adjustments for any costs associated with bonds.**

7. I have a question regarding the statement that was made about the bidding security company having major venue having experience or related type of experience. Below I have listed what I feel may be related experience but, I wanted to ask to see if this places Excelsior Defense in the qualifying status for bid submittal. "Provided security in 2013 for the 2nd inauguration of President Barack Obama and currently provide security for several veterans' administration hospitals that are being utilized for Covid-19 testing and vaccine distribution. These sites are throughout the state of Florida, Washington DC, Alabama, and Mississippi. Each site employs 18 – 25 officers to help support registration and traffic control. These sites administer on average 1,200 tests a day and currently about 700 inoculations which that number will increase once the age restrictions are lifted." **TSA will make the determination of qualification when reviewing your proposal submittal in whole.**

8. The RFP reflects that holiday pay is applicable for designated holidays. However, the Cost Proposal Sheet appears to omit holiday rates for Armed Security and a portion of Unarmed Security. Is the form reflective of the contract terms, or are holiday billing rates applicable to all positions and hours billed on designated holidays? **It is allowable for all staff who are working on the approved TSA holidays to be billed at the holiday rates, regardless of if they are armed security or unarmed security. The omission of estimated holiday hours for armed security on page 29 was an error and should have been included. The estimated number of holiday hours for armed security on an annual basis is 280.**

9. In Section 46 Wage Adjustment – the specifications provide for rate changes for this contract determined by the annually published Florida Minimum Wage rate calculation which is driven by the Consumer Price Index (CPI) for Urban Wage Earners and Clerical Workers in the South Region. The State of Florida recently passed Amendment 2 which increased the minimum wage to \$10.00 effective September 2021 and then raises it by \$1.00 an hour a year each September through 2026 where it caps at \$15.00 an hour. The RFP has no provision for the awarded contractor to have the ability to increase their proposed wage/billing rates annually to compensate the officers at a level to prevent wage.

compression which will be the driving difference in the quality of officer that can be provided. During the life of the contract the minimum wage will go up \$3.00 an hour in the base period and another \$1.00 per hour in option years 4 and 5. Will there be a modification in the RFP's Cost Proposal to provide bidders with the ability in their submission to address this mandatory increase in minimum wages over the 5 years of the contract beyond the annual CPI increase method that is in the current specifications? **Yes, the selected vendor will be permitted to adjust their billable rates annually to reflect the State of Florida minimum wage increase.**

10. Is in-person notarization of forms required with the ongoing COVID-19 pandemic? **It is your decision on how you complete the forms.**

11. Is a bid-specific Certificate of Insurance required with the proposal submission or will a sample COI suffice? **As explained in the pre-bid conference, the insurance (COI) is not required to be submitted until within ten (10) days of the contract award. If you prefer you can submit your sample COI,**

12. Should pricing submitted be single year pricing for 2021-2022? **Pricing that is submitted will be the rates for the duration of the contract period. Annual increases are only permitted in accordance with the Florida Minimum Wage calculation.**

13. Page 27 of the RFP mentions a Shift Supervisor. Is this a required position? If so, what are the scheduled hours per week and schedule? Would this position be accounted for in the rates or billed as incurred? **Shift Supervisor is a required position. The hours should be along the lines of the Authority's regular business hours (Mon-Fri 7am-4pm or 8am-5pm). The Shift Supervisor is not a billable position and as such, should be built into the proposed rates.**

14. For the additional event-related services, the pricing chart says unarmed security. Will there ever be a requirement for armed security for the additional event-related services? If so, will TSA provide an amended pricing sheet with an additional line for armed security? **It is intended for all of the additional event-related services positions to be unarmed.**

15. Can TSA please specify on-the-job and annual refresher training requirements by position? Most importantly, how many hours of on-the-job training are required for the security camera control operator position and for the positions with x-ray/screening responsibilities? **Each staff member assigned to the site is required to undergo a minimum of 40 hours of training.**

16. It is understood that the contractor will provide approximately 8 radios and a radio repeater. Are any additional radios required to ensure communication between contractor and TSA personnel? **No.**

NOTE: To qualify your proposal, of which this addendum becomes a part, this form must be completed and returned to this office with the proposal.

[Continued on next page]

Printed Name of Company Rep.

Date: _____

Authorized Signature of Company Rep.

Company: _____

Address: _____

Telephone: _____

Contact's Email: _____

(End of Addendum #2)