



ADDENDUM No. 2 (March 1, 2022)

ADDENDUM TO: Event Security Services, RJS

RFP NUMBER: RFP #21-01

RFP DUE DATE: Monday, March 7, 2022 not later than 10:00am

TO BIDDER: This addendum is an integral part of the Bid file under consideration by you as a bidder in connection with the subject matter identified above. For the purpose of clarification, the following additions, changes, modifications, and replacements noted below have been made to the Bid and have been made to the Bid file which bears the above title.

Bids submitted shall conform to these additions and modifications noted herein and including all issued addendums.

QUESTIONS AND RESPONSES

1 – What are the current bill rates paid by the authority for services? **Supervisors - \$21.78; Licensed Security - \$20.44; Event Staff (unlicensed) - \$19.72.**

2 – On Section 1 – 4.0 – B (Page 5) it states, “Electronic or faxed bids will not be considered.” In the mandatory pre-bid conference, it was stated in and shown on the Agenda in section IV. Discussion – B – 3 that bids can be emailed. Please confirm that email submissions are allowed per the pre-bid conference agenda Section IV. Discussion – B – **Emailed submissions are allowed.**

3 – Uniform requirements – Bid states black pants are the required uniform. Are Khaki pants allowed to be the uniform? Are shorts allowed, or all posts must be pants? **Black pants are required. Shorts are not permitted unless special exceptions are made by Authority.**

4 – Can you confirm that the bid bond needs to be 5% of the total of the first three years of the bid (Year 1 + Year 2 + Year 3). If so, the timeline to obtain a bid bond of that size will be challenging. **The Authority will accept a bid bond of not less than your year (1) contract amount.** Is the alternative to send a certified check in that same amount? (5% of Year 1 + Year 2 + Year 3).

“Each bid must be accompanied by (1) cash, (2) a Cashier’s or Certified Check of the Bidder, made payable to the Authority, or (3) a bidder’s bond on the Bid Bond Form provided herein (if applicable) in an amount not less than 5% of his/her bid.” Addendum No. 1 indicates that the bid bond/security will be released/returned to all but the three lowest bidders within three days of opening the bid. However, it was indicated that this is not a low bid RFP. **Strike three (3) lowest bidders. Since this is an RFP there is a possibility the bid bond may be returned later than the three (3) days stated.** What is the timeline of returning the security? **After the Shortlist is created, all companies not selected to interview will receive their bid bonds.**

5 - Can you provide the bill rates for your current provider for 2021 – 2022? **See #1 above.** Were any bonuses or incentives bill to the Authority to help with staffing levels in 2021? **No**

6 - What were the total billable hours in 2019 by service category? **We are working on separating out the total billable hours by category and will send an update ASAP.**

7 - Outside of the hours designated for major event day training, how early can staff arrive onsite for check-in, uniform distribution and deployment that will be billable to the Authority? **Staff are required to be at their posts 30 minutes prior to gates opening for a TSA-led briefing, which is billable to the Authority. The amount of billable time prior to that for check-in and trainings will vary based on the size and scope of each event.**

8 - Is the Authority currently evaluating implementing new screening technology such as Opengate or Evolve? **Not at this time.**

9 - Can you provide a floor plan or square footage of the Office Space provided? **Diagram provided. Approximate square footage is 1,000.**

10 - Can you provide a floor plan or square footage of the storage space provided? **Diagram provided. Approximate square footage is 1,000.**

11 - Historically, how many non-billable training hours is required for staff? **There is not a finite number of hours required for training. The Authority requires all staff to be thoroughly training on their job duties, building knowledge and event specifics along with participating in Difference Makers Guest Services training prior to working an event at Raymond James Stadium.**

12 - Is employee parking provided onsite? If not, is transportation provided by the Authority? **Employee parking is provided in 1 of the stadium-controlled parking lots to be determined separately for each event and will be communicated per event. For Buccaneers games, employee parking is a little further away and for those events the Authority provides a shuttle to bring employees from the parking lot to the Stadium and back.**

13 - Are break areas provided? If so, how many? **No break areas are provided**

14 - Is space provided at the Stadium to hold training sessions? **Yes, the Authority will provide training space appropriate for the number of staff members being trained at any given time. The costs of running HVAC for those trainings is a responsibility of the security provider.**

15 - If we were to win the contract, are we expected to onboard existing personnel? If so, can client share current wage rates and benefits? **While not required, it will certainly benefit a new security provider to onboard as many of the current provider's staff as possible, given their existing knowledge of the Stadium and our events. The Authority does not have access to the current wages/benefits that are being paid.**

16 - Will the Onsite office space be large enough to recruit, train and hire out of? **Yes**

17 - Technical question – What is the approximate size of the onsite office space the Director is expected to work out of Monday through Friday? **See provided diagram.**

18 - Will employee parking be provided or is there an associated cost? **Employee parking is provided in One (1) of the stadium-controlled parking lots to be determined separately for each event and will be communicated per event. There is no cost associated.**

19 - What are the current bill rates and wage rates? **See #1 above.**

20 - What was the gross billing amount in 2019? **\$1,685,253.40**

21 - Does the performance bond need to be completed for the whole 3 years of the agreement or annually? **Annually.**

22 - Is the Florida security tax a separately billed line item or do you want us to include this in the bill rate? **The Authority is tax exempt, so the Florida security tax is not applicable to us. It should not be included in your bill rate.**

23 - If awarded, do you want two separate bonds for performance and payment? **One bond; however, it depends on your insurer.**

“We note the terms of Section 25.0 on page 13 of the RFP addressing use of all proposals by the Governmental Purchasing Council of Hillsborough County “made under the same terms and conditions, and on the same effective period, to all public entities in Hillsborough County, Florida.”

24. - Does the above obligation apply to all bidders, or only to the selected bidder? **Selected bidder.**

25 - Is the vendor also required to extend the same pricing to all public entities in Hillsborough County in addition to all other terms and conditions? **Yes.**

26 - If, as quoted above, the “same terms and conditions” are to be extended to all public entities in Hillsborough County, FL, what is meant by the statement in the second paragraph of Section 25.0 that “all Hillsborough County public entities will ***negotiate*** their own agreement.... with the successful proposer.” What terms and conditions are subject to negotiation? **Terms and conditions must remain the same. Pricing can only be negotiated to remain the same or less than the Authority's contracted amount with the awarded bidder. Government entities create their own piggy-back agreements.**

27 - Is the vendor required to accept any offer to contract made by a Hillsborough County public entity that complies with Section 25.0? **No**

28 - If the Hillsborough County public entity proposes a different scope of work than that required by the Tampa Sports Authority, is the vendor free to negotiate different terms and conditions with that entity?
No.

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Note: To qualify your proposal, of which this addendum becomes a part, this form must be completed and returned to this office with the proposal.

Date: _____

Authorized Signature of Company Rep.

Printed Name of Company Rep.

Company: _____

Address: _____

Telephone: _____

Contact's Email: _____

(End of Addendum #2)