

ADDENDUM No. 1

November 18, 2014

ADDENDUM TO: Project Design & Drawing Review Consultant

RFQ NUMBER: 14-02

RFQ DUE DATE: Monday, December 8, 2014 at 3:00pm

TO PROPOSER: This addendum is an integral part of the RFQ file under consideration by you as a Proposer in connection with the subject matter identified above. For the purpose of clarification the following additions, changes, modifications and replacements noted below have been made to the RFQ and have been made to the RFQ file which bears the above title.

RFQs submitted shall conform to these additions and modifications noted herein and including all issued addendums.

REPLACE PROJECT FACT SHEET WITH NEW PROJECT FACT SHEET

Enclosed

Note: To qualify your proposal, of which this addendum becomes a part, this form must be completed and returned to this office with the proposal.

Date: _____

Authorized Signature of Company Representative

Printed Name of Company Representative

Company: _____

Address: _____

Telephone: _____

Contact's Email: _____

End of Addendum #1

REQUEST FOR PROFESSIONAL SERVICES
PROJECT FACT SHEET

**PROJECT DESIGN DOCUMENT REVIEW AND CONSTRUCTION OBSERVATION
SERVICES, RAYMOND JAMES STADIUM, TAMPA FLORIDA**

RFQ# 14-02

Introduction

The Tampa Sports Authority is accepting statements of qualifications and performance data from professional architectural/engineering consultant teams for services associated with the review of design documents for a proposed capital improvement and repair project at Raymond James Stadium in Tampa, Florida. These services may be expanded as needed to other miscellaneous services as well as certain designated construction observation services related to the project. The stadium is a publically owned football stadium constructed in 1998 with a capacity of 65,890 seats. It is the home of the NFL Tampa Bay Buccaneers and the University of South Florida Bulls. The Tampa Sports Authority office is located at Raymond James Stadium, 4201 North Dale Mabry Highway, Tampa, Florida 33607. It is estimated that the total construction cost of the project will exceed twenty million dollars (\$20,000,000.00). The total scope is currently unknown.

Description of Services

1. Review of Design Documents and Specifications

Services required include the review of design documents for the project that have been prepared by a third party consultant serving as Architect/Engineer of record for the Tampa Bay Buccaneers. The purpose of this review is to provide documented comments to the Authority relating but not limited to, design concerns, constructability issues, specified products and materials, schedule and subsequent effect of project on stadium operations, maintenance, utility usage, safety, and current stadium capacities. The selected team shall work closely with Authority staff in providing timely submittals, response, and follow through.

Authority staff will be available to offer assistance that may be needed by the selected team in order to have all required relevant information for decision making. The scope of the project may vary and the review will require the comprehensive expertise of all architectural and engineering disciplines, including sound, video, multi-media, telecommunications and broadcast. The review will also need to recognize that the stadium must remain in operation throughout construction and that certain projects may require coordination with stadium events.

There will be limited time in which to conduct these reviews and the proposed team must be prepared to engage in negotiations immediately upon notification of selection. The selected team shall be staffed to commence these services within two weeks of the execution of an Agreement. The proposed project may have multiple components and thus may have multiple design and /or construction schedules. Therefore these services will be required on a continuing basis as needed over the term of the project which may extend over a period of three years unless extended by mutual agreement. Please note that this RFQ is for comprehensive services as outlined and will result in one Agreement to be awarded to one team who will

act as the lead to a team in providing and coordinating all disciplines required for a thorough review of the documents.

2. Construction Observation Services

Should the proposed project proceed to the construction phase, the selected team may be required to provide certain designated construction observation and review services for the Authority. The purpose of these services is to act in the Authority's interests by providing specific feedback as the construction proceeds. These services may include, but will not be limited to, review of shop drawings and submittals, review of change orders or change directives, review of schedules, attendance at progress meetings and walk throughs, and assistance with punch list and closeout. These services may also require monitoring the possible coordination of multiple trades or contractors. The selected team will work closely with Authority staff regarding progress updates, implementing concerns, and follow through. Authority staff will be available to offer assistance that may be needed by the selected team in order to have all required relevant information for decision making. There may be a delay of several months following the review of the design documents and the commencement of construction and construction observation services.

3. Other Miscellaneous Services

During the course of this Agreement and/or after Substantial Completion, the Authority may determine the need for other types of services related to the design, construction, coordination and close out of the project. The scope and fees for those services will be negotiated and incorporated by Amendment.

Professional Liability Insurance

Professional Liability Insurance in the amount of \$1,000,000.00 is required.

Selection Criteria

Teams will be evaluated in the following areas: current workload, location, and experience and ability. Criteria to be considered in "Experience and Ability" include experience providing related services and the expertise of the assigned team. The selected team shall have extensive experience in the design and construction of professional and collegiate sports facilities including knowledge and understanding of stadium and event operations, in addition to experience with other similar projects in large public assembly spaces. Such projects presented as examples of related experience shall have been completed within the past five years. As a part of the evaluation process, the Tampa Sports Authority may elect to contact the project owner or reference. Selected team shall submit only examples that the owner's representative has previously consented to discuss with Tampa Sports Authority if contacted.

Exempt Consultants

The following consultants will be exempt from applying as the lead team or from participating as a team member with another applicant:

Walter P. Moore – Structural Engineers

WJHW – A/V Engineers

ME Engineering – Mechanical and Electrical Engineers

Campo Engineering – Civil Engineering

S02 - Food Service Design

Anticipated schedule

| | |
|--|-----------------------------------|
| Mandatory pre-submittal meeting @ TSA office (at least one team member from each of the proposed disciplines for each proposed team shall be present) | Monday, December 1, 2014 1:00 PM |
| Submittals due @ TSA office | Monday, December 8, 2014, 3:00 PM |
| Certification of qualified teams by TSA staff and ranking of at least top three | December 12, 2014 |
| Oral team presentations/Final ranking of top 3 by selection committee, TSA office | December 19, 2014 |

Proposed Selection committee

TBA, Tampa Sports Authority

TBA, Tampa Bay Buccaneers

TBA, Hillsborough County BOCC

(TSA reserves the right to change or alter the committee as it may see fit)

General Information

All applicants will be notified in writing of the results of the shortlist ranking and the internet to award contract. The results will also be posted at the Tampa Sports Authority website @ www.tampasportsauthority.com.

After the interviews, the selection committee will make a recommendation to the Tampa Sports Authority Board. Upon final ranking by the full Board, TSA will negotiate the fee with the selected team in accordance with Section 287.055 Florida Statutes

Procurement Procedure

The Tampa Sports Authority is a public agency of the State of Florida and the evaluation, interview and selection process shall comply with the "Consultants' Competitive Negotiations Act", Section 287.055 of the Florida Statutes.

Reservation of Rights

The Authority reserves the right not to proceed with the contract contemplated herein or with the project itself; to revise the scope of services and work, to cancel this solicitation; to reject any and all submittals and to reissue this solicitation at any time, including after ranking, selection or negotiations.