

**ADDENDUM No. 3**

July 8, 2010

ADDENDUM TO: Financial Audit and Related Services

RFQ NUMBER: 10-10

RFQ DUE DATE: Monday, July 19, 2010 by 4:00 p.m.

TO BIDDER: This addendum is an integral part of the RFQ file under consideration by you as a bidder in connection with the subject matter identified above. For the purpose of clarification the following additions, changes, modifications and replacements noted below have been made to the RFQ and have been made to the RFQ file which bears the above title.

RFQs submitted shall conform to these additions and modifications noted herein and including all issued addendums.

**ADD TO PAGE 9; (#10. Questions):**

**QUESTIONS:**

10. The final day for asking questions regarding this RFP is **Monday, July 12, 2010** not later than 3:00pm. All questions must be submitted, in writing, via email to [djones@tampasportsauthority.com](mailto:djones@tampasportsauthority.com) or via fax to (813) 350-6611.

**QUESTIONS/RESPONSES/CLARIFICATIONS:**

Question 1: May we obtain a copy of the latest financial statements and management letter comments?

**Response: 2009 Audit and Management Letter previously sent via US Mail Service.**

Question 2: Approximately how many and what types of audit entries were made in the prior year? Is this typical?

**Response: One (1). Please refer to the Audit and Management Letter, etc. previously sent via US Mail Service. Yes it is typical.**

Question 3: Are all the accounting functions centralized? Are any accounting functions outsourced (i.e. self-insurance, TPA's etc or payroll) and if so, are SAS 70 reports available?

**Response: Yes, functions are centralized. None are outsourced.**

Question 4: Does the Tampa Sports Authority anticipate any changes in the current debt/financing structure in the next 12 months?

**Response: No.**

Question 5: Approximately how many cash and investment accounts are maintained?

**Response: Twelve (12), including bonded debt.**

Question 6: Are ll cash and investment accounts reconciled on a monthly basis?

**Response: Yes.**

Question 7: What are the fees that were paid to the prior auditors for the past three years? Were there any additional fees paid in addition the fee for the audit?

**Response: 2007 - \$57,000                      2008 - \$57,000                      2009 - \$59,000  
Yes, other fees were paid for consulting as needed.**

Question 8: Does the Tampa Sports Authority outsource any IT functions to third parties?

**Response: Yes.**

Question 9: What Accounting/General Ledger software do you use? Have there been any significant application or system conversions in the last year?

A: Are there any planned system or application conversions for the next fiscal year?

**Response: Sage Pro and No significant conversions done within the last year.**

**A. No.**

Question 10: What operating systems do the applications run on?

**Response: Windows XP.**

Question 11: Have there been any changes in the Tampa Sports Authority's insurance in the past 12 months?

**Response: Increase in Property insurance due to re-evaluation of stadium replacement costs. No other material changes.**

Question 12: What is the expected time frame of interim, field work, and report draft?

**Response: All completed and presented by February 28<sup>th</sup>.**

Question 13: Does the Tampa Sports Authority prepare the financial statements internally or will the bidder selected be expected to prepare the statements?

**Response: Internally and No.**

Question 14: Are there any significant issues that the bidding firm should be aware of?

**Response: No.**

Question 15: Are there significant changes in the structure of internal controls over the prior year?

**Response: No.**

Question 16: Does the entity expect to receive ARRA funding?

**Response: No.**

Note: To qualify your bid, of which this addendum becomes a part, this form must be completed and returned to this office with the bid.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Authorized Signature of Company Rep.*

\_\_\_\_\_  
*Printed Name of Company Rep.*

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_