




TO: Tony Muniz, Chair 
FROM: Eric D. Hart, Executive Director
DATE: 12/15/11
RE: Motor Winch Purchase

In accordance with provisions of the Tampa Sports Authority's enabling act and Section 11.02 (a) of its Bylaws, I am requesting your approval for an emergency procurement of a winch motor for the south scoreboard structure from Lou's Crane Service, Inc. in the amount of \$1,675.00.

The motor on the winch has failed. This restricts the ability to bring cameras, and other essential equipment up into the scoreboard structure for the December 17th Buccaneers vs. the Dallas Cowboys football game. Utilizing the stairs is a dangerous and unsafe process for transporting heavy and sensitive items to the scoreboard platforms. To protect both persons and property, it was imperative that the motor be replaced by December 16th when the camera crews arrive.

If you have any questions or concerns, please feel free to contact me.

Thank you for your consideration in this matter.



**CHAIR'S STATEMENT CERTIFYING CONDITIONS SUPPORTING
EMERGENCY PROCUREMENT**

In accordance with provisions of the Tampa Sports Authority's enabling act and Section 11.0 (a) of its Bylaws, this is to certify that, to the best of my knowledge and belief, and based upon the facts and information provided in the attached memorandum from the Executive Director dated December 15, 2011, an emergency existed in regard to the failure of the winch motor which is used to hoist heavy and sensitive equipment up inside the south scoreboard. This resulted in the procurement of services and materials from Lou's Crane Services, Inc. without utilizing the normal public procurement process, which process would have been detrimental to the interests of the Authority, and would have potentially placed property or persons in danger.

This further certifies that this Statement has been delivered to the Secretary of the Tampa Sports Authority on this 21st day of December 2011.

TONY MUNIZ, CHAIR